



THE ROMAN CATHOLIC DIOCESE OF PHOENIX

ONLINE RENEWAL

1. Go to: <https://phoenix.cmgconnect.org>

2. Click on  located at the top right of the site.

3. Enter your Username and Password.

**If you did not change the username that you were given last year, it is your: Firstname.Lastname.dop*

- *If you do not remember your Password or Username, click “Forgot Password” and/ or “Forgot Username” and enter the associated email to recover.*

- *If you do not remember your email or did not add one, please contact your Safe Environment Coordinator at your Parish/School/Mission.*

4. Go to the Dashboard and Select the Online Renewal as shown below:


** For Clergy and Candidates for Ordination, your training should state “Clergy”*



5. Select “Start” and go through each section. Watch the video and then read and acknowledge all forms.

6. Once you have done this, CMG will take you back to your Dashboard and your training should be marked as “Complete” in the same location you clicked “Start”.

**If your curriculum is marked “In Progress” or “Incomplete”, you must click back into your training and make sure you have acknowledged all forms and clicked all buttons. You will not*

be complaint until it shows .

If you are in need of additional support, please reach out to the SET Coordinator at your location